

**ROOKERY BAY MAINTENANCE ASSOCIATION, INC.  
BOARD OF DIRECTORS BUDGET MEETING**

DATE: **Monday, October 30, 2023, at 10am**  
PLACE: PBC Clubhouse or Zoom  
701 Perico Bay Blvd. Bradenton, FL 34209

**MINUTES**

1. CALL MEETING TO ORDER & PROOF OF NOTICE: The meeting was called to order at 10:03am. Proof of notice was provided in accordance with FL ST 718 and association's governing documents.
2. ROLL CALL & DETERMINATION OF QUORUM: A quorum was established with the following board members present; Melody Kolb, Chris Dutton, Bruce Schoenberg, Harvey Federman, and Jim Elder.
3. APPROVAL OF PREVIOUS MINUTES 7/18/2023 **MOTION** made by Jim, seconded by Melody to approve as presented. MOTION passed unanimously.
4. UNFINISHED BUSINESS:
  - a. Painting update: Final punch list and front doors will be painted mid-November. More information for owners will be provided.
  - b. Railing paint was discussed.
  - c. A table at the pool is damaged.
  - d. A painted line to help with the garage dumpster location was suggested.
5. NEW BUSINESS:
  - APPROVE 2024 BUDGET: The Board presented the draft budget. Melody outlined the 2024 planned expenses and reserve funding. Insurance is a large expense. The renewal date is 11/27/23. If the insurance renewal is less than expected, the funds will be moved to building repairs and maintenance and reserve funding. **MOTION** made by Bruce, seconded by Harvey to approve as presented, with the quarterly dues at \$2,750. MOTION passed unanimously.
  - Master Board updates were discussed.
  - Archive storage boxes will be reviewed. Storage fee savings would be reflected.
6. NEXT MEETING DATE: TBD
7. ADJOURNMENT: With no further business to discuss, the meeting adjourned at 11am.

Submitted by:  
Nicole Banks, CAM  
Sunstate Management  
For the Board of Directors